UCC Yearbook Reporting Quick References

HELPFUL WEBSITES	
Data Hub Login	https://datahub.ucc.org
Yearbook Resources	Webpage All the information CARDD provides for church use will be posted here by January 2023. This website contains video tutorials and information sheets to assist your churches in using the Data Hub to submit their annual data.
Data Hub Resources	Data Hub Info page This website contains a variety of video tutorials and information sheets for using the Data Hub.

IMPORTANT DATES	
January 1	Deadline for new churches' Data Hub records created
January 4	Data Hub opens for churches at noon (Eastern Time)
January 17	All authorized clergy deceased in 2022 should have the Necrology tab completed
January 19	Conference & Association information updated in Data Hub
February 28	Conferences' Special Offerings data due to CARDD
March 1	Data Hub closes for churches at midnight (Eastern Time)
March 19	Data Hub closes for conference and association users at midnight (Eastern Time) ✓ All clergy and church data should be finalized by this date. ✓ Conference Financial Information should be completed. If your fiscal year has not yet ended, please enter this information at the end of your fiscal year.
March 20 – 26	Data Hub closed for checking data (Data Hub will be reopened as soon as data processing is completed).
March 27 – April 2	Conferences review and edit data identified by CARDD as potential errors

On behalf of the entire CARDD team, we thank you for all your hard work in collecting and reporting data to the Data Hub!