SOUTH DAKOTA ANNUAL MEETING STANDING RULES

Parliamentary procedure is an accepted set of rules to help maintain order, insure justice and equality, expedite business, and accomplish objectives. To accomplish these ends, the following basic rules have been adopted; most are based upon provisions of the By-laws of the Conference:

1. Meetings of the Conference shall be conducted in accordance with Robert's Rules of Order where not inconsistent with the By-laws (By-laws, Article III, paragraph 6). All delegates are expected to be in their seats and ready for business at the time designated. Promptness at sessions of the annual Meeting is essential.
2. At any meeting of the Conference, a quorum shall consist of one voting delegate from not less than twenty-five percent (25%) of the member churches. (By-laws, Article III, paragraph 4).
3. Voting, when requested, shall be by the showing of delegate cards. Ordained Ministers and Commissioned Ministers, and Licensed Ministers who are members of a local church in this Conference, who are in good standing in the Conference, and Lay Delegates selected by and representing local churches of the Conference, and such other persons as the By-laws shall provide, shall be furnished a delegate card upon registration at the host church. (By-laws, Article II).
4. The Board of Directors shall act as the Business Committee for all business meetings and decide what shall come before the body, unless the Conference by special action shall vote otherwise. Any voting member of the Conference may introduce items of business (but see Standing Rule 5), but all business not previously submitted shall be referred to this committee, to be reported on before final adjournment (By-laws, Article IV, Board of Directors, fourth paragraph).
5. Resolutions and other items of business to be introduced from Associations, churches, or delegates for consideration at an Annual Meeting shall be sent to the Conference Minister at least sixty days prior to the meeting, so that advance copies may be printed in the Annual Meeting Program Booklet. Other timely business may be introduced by title only as late as the first plenary session of the Annual Meeting, and printed copies of such business will be distributed to delegates at the Meeting as soon as possible, and before action is taken on the recommendation of the Business Committee (see Standing Rule 4).
6. Main motions, not in distributed printed material, and substantive amendments shall be presented to the Chair in writing, signed by the maker and seconder. Only voting delegates may make motions.
7. Debate on resolutions, budgets or pronouncements shall be limited to thirty minutes. Debate on amendments per resolution, pronouncement or budget shall be limited to twenty minutes. Speakers will be allowed two minutes apiece. Attempts shall be made by the Moderator to alternate between pro and con. Each speaker shall state their name and where they are from.

8. A person making a floor nomination of a candidate for election shall provide evidence of the nominee's knowledge of the duties and responsibilities of the office for which that person is being nominated, and verification of the consent of that nominee to serve in that office if elected. Such floor nominations must be made during the first plenary session of the Annual Meeting, to allow time for ballot preparation.
9. These Standing Rules shall be originally adopted as a group by two-thirds vote. Thereafter any rule(s) may be amended or rescinded by a two-thirds vote.